



UNITED STATES GOVERNMENT
NATIONAL LABOR RELATIONS BOARD
FREEDOM OF INFORMATION ACT BRANCH
Washington, D.C. 20570

Via email

May 3, 2023

Re: FOIA Request NLRB-2023-001332

Dear Mr. William J. Galese (Long Beach Township Lifeguard Pension Board):

This is in response to your request, under the Freedom of Information Act (FOIA), 5 U.S.C. § 552, received on May 1, 2023, in which you seek certified copies of a named individual's itemized income statements for 1983 to 1997 sent to the Social Security Administration for Long Beach Township (NJ). You assumed financial responsibility for the processing of your request in the amount of \$800.00.

We acknowledged your request on May 1, 2023.

Your request is being administratively closed, as explained below. Because this request is being administratively closed, your requests for expedited process and a fee waiver are moot.

Under NLRB Rules and Regulations, 29 C.F.R. § 102.117(c)(1), a FOIA request must be in writing and must reasonably describe records sought in a manner to permit their identification and location in the Agency's casehandling systems.

Please note, the National Labor Relations Board is responsible for effectuating the National Labor Relations Act, which governs the relationship between employees, employers, and unions and protects the rights of employees to engage in collective action to change their working conditions or to seek union representation. As such, the NLRB does not maintain records relating to itemized income statements for the Social Security Administration, nor for the Long Beach Township municipal government. For these reasons, we have determined that this is an improper FOIA request to the NLRB, and we are administratively closing your request.

This administrative closure is not an adverse determination. If in the future you wish to obtain NLRB records, you will have to submit a new FOIA request that reasonably describes the NLRB records sought and includes an assumption of financial responsibility.

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You may contact Teresita Sanabria, the FOIA Specialist who handled your request, at (202) 273-4000 or by email at Teresita.Sanabria@nrlb.gov, as well as the Agency's FOIA Public Liaison, for any further assistance and/or to discuss any aspect of your request. The FOIA Public Liaison, in addition to the FOIA Specialist, can further explain responsive and releasable agency records, suggest agency offices that may have responsive records, and/or discuss how to narrow the scope of a request in order to minimize fees and processing times. The contact information for the FOIA Public Liaison is:

Kristine M. Minami, FOIA Public Liaison
National Labor Relations Board
1015 Half Street, S.E., 4th Floor
Washington, D.C. 20570
Email: FOIAPublicLiaison@nrlb.gov
Telephone: (202) 273-0902
Fax: (202) 273-FOIA (3642)

After first contacting the Agency, you may additionally contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA dispute resolution services it offers. The contact information for OGIS is:

Office of Government Information Services
National Archives and Records Administration
8601 Adelphi Road-OGIS
College Park, Maryland 20740-6001
Email: ogis@nara.gov
Telephone: (202) 741-5770
Toll free: (877) 684-6448
Fax: (202) 741-5769

Sincerely,

/s/ Synta E. Keeling

Synta E. Keeling
FOIA Officer